

Castillana Duvernay
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Education

Florida Agricultural and Mechanical University College of Law, Orlando, FL

Juris Doctor, May 2023, Magna Cum Laude

Honors: Dean's List: Fall 2020; Fall 2021; Spring 2022; Fall 2022, Spring 2023

Book Awards: Criminal Law; Evidence; Professional Responsibility; Health Care Law

Class Rank: 6/87

Activities: Women's Law Caucus: Treasurer | Law Review: Junior Editor | Caribbean Student Law Association: 2L representative | Law Review: Business Managing Editor | Advocates for Immigrant & Refugee Rights: Member

University of South Florida, Tampa, FL

Bachelor of Science, Biology, Minor in Africana Studies, December 2017

Honors: National Society for Leadership and Success, Fall 2016

Activities: Black Female Development Circle, Inc., Special events chair, August 2017
Center for Leadership and Civic Engagement, Lead Fellows, August 2015

Broward College, Coconut Creek, FL

Associate of Arts, Biology, May 2015

Honors: FCCSGA District One Leadership Award, February 2015

Activities: Student Government, Secretary, August 2013- May 2015

Experience

The Health Law Firm, Altamonte Springs, FL

Attorney, October 2023 – Present

- Research case law in the areas of Health Care Law, Contracts, and Administrative Law.
- Prepare production of documents for discovery, assemble exhibits, draft petitions and affidavits, and other legal documents.
- Draft memoranda on case law and legal precedents related to Health Care Law.
- Represent health care providers in legal and administrative matters including licensing and disciplinary issues, administrative hearings and appeals, regulatory matters and litigation.

The Health Law Firm, Altamonte Springs, FL

Law Clerk, September 2022 – October 2023

- Researched case law and precedent in the areas of Health Care Law, and Administrative Law.
- Prepare production of documents for discovery, assembling exhibits, affidavits, and other legal documents to prepare a response to the Department of Health.
- Drafted memoranda on case law and legal precedents related to Health Care Law.
- Assist attorneys in preparing responses to the Department of Health Investigations and submit

Florida Agricultural and Mechanical University College of Law, Orlando, FL

Research Assistant, January 2023 – May 2023

- Perform extensive legal and policy research using various sources such as Westlaw, Lexis-Nexis, and library sources.
- Conduct legal research and drafted legal memorandum primarily on civil issues related to Homeowner's association.

- Effectively communicate the legal research results to the professor in a comprehensible presentation.

Federal Aviation Administration, Washington DC

Employee Relations Intern, June 2022 – September 2022

- Assist employee relations specialist with conducting investigations of employee relations issues and recommending solutions that align with the Department of Transportation policy guidelines.
- Assist with advising and coaching managers on performance management and agency policies for employees across numerous divisions within the FAA.
- Partake in a Cohort project using a list of Proposed Benefits and create a plan to Implement 3 Benefits that will aid in recruitment and retention while also focusing on Diversity, Equity, Inclusion, and Accessibility (DEIA).

State Attorney's Office Ninth Judicial Circuit, Orlando, FL

State Attorney Intern, May 2022 – July 2022

- Worked closely with an assistant state attorney gaining strong organizational skills through compiling and researching case law, drafting motions, and attending trials.
- Acquired extensive knowledge of criminal law, criminal procedure, and evidence through in-person witnessing of pre-trial conferences, status hearings, trials, and arraignments.
- Reviewed and notated video evidence and compiled a list of findings for my supervising attorney.

Federal Aviation Administration, Washington DC

Employee Relations Intern, June 2021 – November 2021

- Assisted employee relations specialist with conducting investigations of employee relations issues and recommending solutions that are in alignment with the Department of Transportation policy guidelines.
- Assisted with advising and coaching managers on performance management and agency policies for employees across numerous divisions within the FAA.
- Partook in a Cohort project analyzing the current process used to track Job Analysis Tools; then recommended ways to improve the process by developing a new processing and tracking system for the JATs.

Ultimate Medical Academy, Tampa, FL

Financial Aid Advisor, January 2018 – July 2020

- Counseled current and prospective students on various options regarding financial aid and resources.
- Interpreted federal, state, and institutional policies and procedures.
- Reviewed, analyzed, and evaluated requests for professional judgment exceptions, appeals, petitions, and adjustments to the need analysis results and award packages.

Skills, Interests, and Certifications

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| <ul style="list-style-type: none"> • Notary Public, State of Florida • Lexis Advance Practice-Ready Certified • Lexis+ Proficiency Certified | <ul style="list-style-type: none"> • Diversity, Equity, and Inclusion in the Workplace Certificate • Read fluently in French • Read, write, and speak fluent Kreyol |
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Community Outreach

- Hospitality Coordinator, FeJAH, Miami, FL
- Big Brothers Big Sisters of Tampa Bay, Inc., Tampa, FL
- Advent Health, Tampa, FL
- Trinity Café, Tampa, FL
- Northside Elementary School, Fort Lauderdale, FL
- Regents Park of Sunrise Nursing Home, Sunrise, FL
- Be My Eyes, Online Sighted Volunteer